

**MOTIVATED YOUTH ACADEMY**  
**Regular Meeting of the Board of Directors**

**Minutes**

**Thursday, January 14, 2021**  
**Regular Meeting Begins at 11:00 a.m.**



1185 Calle Dulce, Chula Vista, CA 91910  
39251 Camino Las Hoyas, Indio, CA 92203  
1160 Cuyamaca Avenue, Chula Vista, CA 91911  
1545 Apache Drive, Chula Vista, CA 91910  
25 Kingston Court E., Coronado CA 92118

**Zoom Meeting Information**

**Dial In: 1-669-900-9128**

**Meeting ID: 75 3685 9435**

**Join URL: <https://zoom.us/j/97536859435>**

**1. CALL TO ORDER AND ROLL CALL**

Time: 12:05 p.m.

**1.1. Roll Call**

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Absent</i>
Steve Fraire	Clerk - <i>Present</i>
Peter Matz	Member - <i>Present</i>
Larry Alvarado	Member - <i>Absent for Roll Call</i>

**2. APPROVE/ADOPT AGENDA**

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board meeting of January 14, 2021.

*A motion was made by Kurt Madden, CEO to amend the agenda. Item 11.1 Approval of Staff Salary Step Increases Retroactive to July 1, 2020, fiscal impact changed from \$16,874.35 to \$22,031.85.*

Moved by PMatzSeconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado				X

*Motion carried unanimously, 3-0.*

### 3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

### 4. ADJOURN TO CLOSED SESSION

Time: 12:07 p.m.

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by SFraireSeconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.*

### 5. CLOSED SESSION

#### **Conference with Legal Counsel regarding Potential Litigation: 2 matters**

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2)

Public Employee Performance Evaluation Pursuant to Government Code 54957

a. CEO Evaluation

### 6. RECONVENE REGULAR MEETING

Time: 12:44 p.m.

*William Hall, President reported out "no action was taken during the closed session."*

*Larry Alvarado joined the meeting during the closed session.*

**7. PLEDGE OF ALLEGIANCE**

Led by: William Hall

**8. PUBLIC COMMENTS/RECOGNITION/REPORTS**

Please submit a Request to Speak to the Board of Directors using the chat feature on the right hand side of the Zoom platform. Please state the agenda item number that you wish to address prior to the agenda item being called by the Board President. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written statement and an administrator will provide answers at a later date.

**9. CORRESPONDENCE/PROPOSALS/REPORTS**

- 9.1. School Highlights and Student Showcase (Miracle Sullivan), Presented by Dawn Zwibel, Executive Director and Bill Dobson, Assistant Director
- 9.2. DMS Monthly Update (DMU) - ~~December~~ *November* 2020, Presented by Karl Yoder
- 9.3. DMS Mid-Year Check-in Evaluation - December 2020, *Presented by Joanne Fountain, CEO*
- 9.4. Charter Services Organization Mid-Year Update, Presented by Dr. David Franklin, *CEO*
- 9.5. CEO SMART Goals Mid-Year Update, *Presented by Kurt Madden, CEO*

**10. CONSENT CALENDAR**

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

**Consent Calendar - Board Meeting Minutes**

- 10.1. Minutes of the Regular Board Meeting that was held on December 3, 2020
- 10.2. Minutes of the Special Board Meeting that was held on December 18, 2020

**Consent Calendar - Business/Financial Services**

- 10.3. Check Register - December 2020
- 10.4. Approval of Edmentum Courseware's ELL Foundations Library

**Consent Calendar - Personnel Services**

- 10.5. Approval of Employee Handbook Revisions, effective January 1, 2021
- 10.6. Approval of IRS Mileage Reimbursement Rate Change

**Consent Calendar - Policy Development**

**10.7.** Approval of existing board policies reviewed and revised by staff for the 2020-2021 school year.

**Board Policies: Revised**

4115-MYA Family and Medical Leave Act Policy

Moved by LAlvarado

Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.*

**11. PERSONNEL SERVICES**

**11.1. (Action) Approval of Staff Salary Step Increases Retroactive to July 1, 2020**

It is recommended the Board approve the staff salary step increases retroactive to July 1, 2020, for Motivated Youth Academy (#1628).

Fiscal Impact: Total annual increase for all staff step advancement is \$16,874.35  
\$22,031.85.

Moved by SFraire

Seconded by LAlvarado

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

*Motion carried unanimously, 4-0.*

**11.2. (Action) Approval of Revision to Employment Contract and Job Description - Chief Executive Officer**

It is recommended the Board approve the revisions to the employment contract and job description for Chief Executive Officer.

Corrie Amador, HR Director noted that the version of the document being presented is: "Copy of final redline CEO 2021-01-04 rev 1-12-20"

Moved by LAlvarado                      Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

***Motion carried unanimously, 4-0.***

## **12. POLICY DEVELOPMENT**

### **12.1. (Action) Approval of New Board Policies**

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

#### **1000 Series - Community Relations**

1035-MYA Access to Public Records Policy

Moved by SFraire                      Seconded by LAlvarado

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

***Motion carried unanimously, 4-0.***

## **13. CALENDAR**

The next scheduled meeting will be held virtually on February 11, 2021.

## **14. BOARD COMMENTS**

The Board gave a shout out to Melissa for her lighthouse teacher award, and said they are proud of her. They really enjoy the board updates, seeing the pictures of staff, students, and the projects saying this makes them feel in tuned. It was great to meet Miracle today, and said it was the highlight of the day to see her present. All the presentations were fabulous, they come from the heart and meet the needs of the students. Thank you.

**15. CEO COMMENTS**

The CEO said for the record he wanted to note that for Item 11.2 Corrie Amador, HR Director noted that the version of the document being presented is: “Copy of fin redline CEO 2021-01-04 rev 1-12-20”. He then said he would like Bill to get a picture of Melissia Blitzten at the lighthouse for her award. For Miracle, what a story, he can't say enough about her potential and what she has overcome. We will get the invites out for the graduation ceremony next week, Dawn is working on them behind the scenes. Great report today, we are in a good spot and he thanked the Board for their support.

**16. ADJOURNMENT**


The Regular meeting of the Board of Directors adjourned at 1:27 p.m.

Moved by LAvarado                      Seconded by PMatz


<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

***Motion carried unanimously, 4-0.***

Signed:

DocuSigned by:  
  
643F616E19C7445...  
 Kurt Madden  
 Secretary, Governing Board

Signed:

DocuSigned by:  
  
FBC58FATE968462...  
 Steve Fraire  
 Clerk, Governing Board