

**County Collaborative Charter School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, March 5, 2020
Regular Meeting Begins at 9:30 a.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
385 Canyon Ridge Drive, Bonita, CA 91902 619-623-4266
1545 Apache Drive, Chula Vista, CA 619-890-9009

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 296 562 837

Join URL: <https://zoom.us/j/296562837>

1. CALL TO ORDER AND ROLL CALL

Time 9:35 a.m.

1.1. Roll Call

William Hall	President - <i>Present</i>
Michael Humphrey	Vice President - <i>Present</i>
Steve Fraire	Clerk - <i>Present</i>
Peter Matz	Member - <i>Present</i>
Larry Alvarado	Member - <i>Present</i>

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of March 5, 2020.

Moved by MHumphrey Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Moved by LAlvarado Seconded by SFraire

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

5. CLOSED SESSION

Time: 9:35 a.m.

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2) Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

Time: 9:58 a.m.

No action was taken during closed session.

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agenda items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

9.1. Program Update

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

10.1. Minutes of the Special Board Meeting that was held on January 27, 2020

10.2. Minutes of the Regular Board Meeting that was held on February 6, 2020

10.3. Check Voucher - County

Consent Calendar - Education/Student Services

10.4. Approval of 2020-2021 School Year Calendar - Track E

10.5. Approval of 2020-2021 School Year Calendar - Track F

10.6. Approval of Comprehensive School Safety Plan (CSSP)

Consent Calendar - Personnel Services

10.7. Approval of Classified Personnel Report

10.8. Approval of 2020-2021 Classified Employee Work Year Calendar

10.9. Approval of Job Descriptions

Moved by PMatz

Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

11. BUSINESS/FINANCIAL SERVICES

11.1. **Approval of the Formation of a Charter Services Organization (CSO)**

It is recommended the Board approve the formation of a Charter Services Organization (CSO).

Moved by LAlvarado

Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
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William Hall	X
Michael Humphrey	X
Steve Fraire	X
Peter Matz	X
Larry Alvarado	X

Motion carried unanimously, 5-0.

11.2. Approval of the Second Interim Financial Report

It is recommended the Board approve the Second Interim Financial Report for County Collaborative Charter School #1628 for the 2019-2020 school year.

Moved by PMatz Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

11.3. Approval to Engage and Consider a Consulting Agreement with Capitol Advisors Group, LLC

The Board will consider a Consulting Agreement with Capitol Advisors Group, LLC commencing on 3/1/20 through 8/31/20.

Moved by SFraire Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

12. POLICY DEVELOPMENT

12.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

4011-CC Equal Employment Opportunity Policy

4031-CC Prohibiting Unlawful Harassment, Discrimination, and Retaliation Policy

4060-CC Remote Work Policy

4064-CC Mileage Reimbursement Policy

Moved by LAlvarado

Seconded by MHumphrey

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey	X			
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 5-0.

13. CALENDAR

The next scheduled meeting will be held virtually on April 16, 2020.

14. BOARD COMMENTS

The Board congratulated Dawn Zwibel for the ACSA award, and said DMS has been doing a tremendous job. They thanked the CEO for the constant communication, and said we are serving students well. With everything we are doing we are sending a good signal to everyone, and this builds credibility. Thank you.

15. CEO COMMENTS

The CEO said ditto to everything the Board has said. He wanted to publicly acknowledge that Dr. Kathy Granger, Superintendent at Mountain Empire Unified School District will be resigning and retiring in June. This is a very robust agenda and we will have the audit to you next month. Have a nice Easter Break. Thank you everyone.

16. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 10:30 a.m.

Moved by LAlvarado Seconded by PMatz

<u>Roll Call Vote:</u>	<u>Ayes</u>	<u>Nays</u>	<u>Abstained</u>	<u>Absent</u>
William Hall	X			
Michael Humphrey				X
Steve Fraire	X			
Peter Matz	X			
Larry Alvarado	X			

Motion carried unanimously, 4-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Steve Fraire
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.