

**County Collaborative Charter School
Regular Meeting of the Board of Directors
Minutes**

**Thursday, January 16, 2020
Regular Meeting Begins at 9:15 a.m.**



100 East San Marcos Blvd., Suite 350, San Marcos, CA 92069
1185 Calle Dulce, Chula Vista, CA 91910 619-417-7730
39251 Camino Las Hoyas, Indio, CA 92203 619-733-8615
1160 Cuyamaca Avenue, Chula Vista, CA 91911 619-933-6176
385 Canyon Ridge Drive, Bonita, CA 91902 619-623-4266
1545 Apache Drive, Chula Vista, CA 619-890-9009

Zoom Meeting Information

Dial In: 1-669-900-9128

Meeting ID: 839-947-567

Join URL: <https://zoom.us/j/839947567>

1. CALL TO ORDER AND ROLL CALL

Time 9:19 a.m.

1.1. Roll Call

| | |
|------------------|-------------------------|
| William Hall | President - Present |
| Michael Humphrey | Vice President - Absent |
| Steve Fraire | Clerk - Present |
| Peter Matz | Member - Present |
| Larry Alvarado | Member - Present |

2. APPROVE/ADOPT AGENDA

It is recommended the Board of Directors adopt as presented, the agenda for the Regular Board Meeting of January 16, 2020.

3. PUBLIC COMMENT - CLOSED SESSION

The public has a right to comment on any items of the closed session agenda. Members of the public will be permitted to comment on any other item within the Board's jurisdiction under section 8.0 Public Comments at Board Meetings.

4. ADJOURN TO CLOSED SESSION

The Board will consider and may act on any of the Closed Session matters listed in Agenda Item 5.0.

Motion by William Hall, President to amend the agenda and remove:

Item 4. Adjourn to Closed Session

Item 5. Closed Session

Item 6. Reconvene Regular Meeting

Item 14.1 Acceptance of Resignations

Item 14.2 Approval of New Board Members

Moved by LAlvarado

Seconded by SFraire

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

5. CLOSED SESSION

Conference with Legal Counsel - Anticipated Litigation - Significant Exposure to Litigation

There is significant exposure to litigation against the Agency pursuant to Government Code Section 54956.9(d)(2) Number of Potential Cases: 2

6. RECONVENE REGULAR MEETING

7. PLEDGE OF ALLEGIANCE

Led by: William Hall

8. PUBLIC COMMENTS/RECOGNITION/REPORTS

Please submit a Request to Speak to the Board of Directors card located on the exhibit table for any agendized or non-agendized items to the Executive Director, prior to the meeting. Not more than three (3) minutes are to be allotted to any one (1) speaker, and no more than twenty (20) minutes on the same subject. This portion of the agenda is for comments, recognitions and reports to the Board and is not intended to be a question and answer period. If you have questions for the Board, please provide the Board President with a written copy and an administrator will provide answers at a later date.

9. CORRESPONDENCE/PROPOSALS/REPORTS

- 9.1. Program Update
- 9.2. Board Member Contract - First Reading

10. CONSENT CALENDAR

Items listed under Consent Calendar are considered routine and will be approved/adopted by a single motion. There will be no separate discussion of these items; however, any item may be removed from the Consent Calendar upon the request of any member of the Board, discussed, and acted upon separately.

Approval of Consent Calendar

- 10.1. Minutes of the Regular Board Meeting that was held on December 5, 2019
- 10.2. Check Voucher

Consent Calendar - Personnel Services

- 10.3. Approval of Certificated Personnel Report
- 10.4. Approval of Completion of Mandatory Staff Training

Moved by SFraure Seconded by LAlvarado

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

11. PERSONNEL SERVICES

11.1. Approval of Shared School Psychologist Services

It is recommended the Board approve an agreement with Excel Academy Charter School and Pathways Adult Education to provide School Psychologist/ Program Manager services through a bill back process for the remainder of the 2019-2020 school year.

Moved by PMatz Seconded by SFraire

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |

Larry Alvarado X

Motion carried unanimously, 4-0.

12. BUSINESS/FINANCIAL SERVICES

12.1. Approval of Renewal DocuSign Service Agreement - The Collaborative

It is recommended the Board approve the renewal of the service agreement with DocuSign for the period of 12/21/19 through 12/20/20.

Moved by SFraire Seconded by LAlvarado

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

13. POLICY DEVELOPMENT

13.1. Approval of Board Policies - Personnel Series

It is recommended the Board approve the proposed policies. These policies will replace the current policies and will allow the Board to address any related complaints or issues that may be raised in the school/work environment.

Personnel Services

- 4033-CC Meal Period and Rest Break Policy
- 4034-CC Lactation Accommodation Policy
- 4040-CC Drug, Alcohol, and Smoke-Free Workplace Policy
- 4041-CC Acceptable Use of Technology Policy
- 4050-CC Payroll Withholdings Policy
- 4051-CC COBRA Benefits Policy

Moved by PMatz Seconded by LAlvarado

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

14. ORGANIZATIONAL STRUCTURE OF THE BOARD

14.1. Acceptance of Resignations

14.2. Approval of New Board Members

Motion by William Hall, President to amend the agenda and remove:

Item 14.1 Acceptance of Resignations

Item 14.2 Approval of New Board Members

14.3. Election of Board Member Positions

1. President of the Board – Nomination: William Hall

Moved by LAlvarado Seconded by SFraire

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

2. Vice President of the Board – Nomination: Mike Humphrey

Moved by SFraire Seconded by PMatz

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

3. Clerk of the Board – Nomination: Steve Fraire

Moved by PMatz Seconded by LAlvarado

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |

Steve Fraire X
Peter Matz X
Larry Alvarado X

Motion carried unanimously, 4-0.

15. CALENDAR

The next scheduled meeting will be held virtually on February 6, 2020.

16. BOARD COMMENTS

The Board thanked everyone and said the graduation was awesome. They love attending, and said this was another presentation done well. The Board suggested that a teacher should read other student's stories who are afraid to speak. Dawn said she would help to incorporate this into the next ceremony.

17. CEO COMMENTS

The CEO said the graduation was heartfelt. He agreed with the Board, and said every student needs their story to be told about their journey. County students are very nice and appreciative. The study session yesterday was good and he feels very confident this is going to put us in a really good spot. Our next study session will be in about three weeks. Shout out to everyone, good job.

18. ADJOURNMENT

The Regular meeting of the Board of Directors adjourned at 9:49 a.m.

Moved by LAlvarado Seconded by SFraire

| <u>Roll Call Vote:</u> | <u>Ayes</u> | <u>Nays</u> | <u>Abstained</u> | <u>Absent</u> |
|------------------------|-------------|-------------|------------------|---------------|
| William Hall | X | | | |
| Michael Humphrey | | | | X |
| Steve Fraire | X | | | |
| Peter Matz | X | | | |
| Larry Alvarado | X | | | |

Motion carried unanimously, 4-0.

Signed:

Signed:

Kurt Madden
Secretary, Governing Board

Steve Fraire
Clerk, Governing Board

In compliance with Government Code section 54957.5, open session materials distributed to Board Members for review prior to a meeting may be viewed at the School at 100 East San Marcos Blvd., Suite 350, San Marcos, California, or at the scheduled meeting. Board Agenda back-up materials may also be requested by calling the School at 760-494-9646. In addition, if you would like a copy of any record related to an item on the agenda, please contact the office.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications or accommodations, including auxiliary aids or services in order to participate in the public meeting of the District's governing board, please contact the School at 760-494-9646. Notification 72 hours prior to the meeting will enable the School to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the School shall also make available this agenda and all other public records associated with this meeting in appropriate alternative formats for persons with a disability.